



1415 E. Piedmont Drive, Suite 5 • Tallahassee, FL • 32308-7954 • PH: 850-894-3422 • FAX: 850-671-4897 • Website: www.floridagreenbuilding.org/

FGBC CERTIFYING AGENT ACTIVE STATUS VERIFICATION FORM

(TO BE SUBMITTED EVERY YEAR WITH RENEWAL FEE)

RENEWAL REQUIREMENTS – Professional Development Points (PDPs)					
(Name): Salutation		First	Middle	Last	Suffix
Address:					
City:			State:	ZIP Code:	
Daytime Telephone:			Email:		
Certifying Agent Number			FGBC Member ID		

As of January 1, 2010, FGBC requires that all Certifying Agents complete the following Activity Verification Form annually and submit it with their Certifying Agent renewal fee.. The FGBC has established a **minimum score of 7 points required** to remain as ACTIVE Status. The score is attained based on the number of homes certified per year, attending FGBC and other green building events and attending green building education courses.

Your Certifying Agent status will become inactive if the minimum requirements are not met every year. Refer to the FGBC Green Home Standard "Policies" for complete details.

Education Courses

- Course must specifically emphasize green home construction techniques and concepts for hot, humid climates.
- Certificate of Completion and course description must be submitted with the Activity Verification Form

Conferences and Seminars

- Attendance at either the FGBC Mid-Year Conference or GreenTrends Conference
- Non-FGBC events must be related to green building to qualify for points toward active status, i.e.: Ecobuild, GreenBuild, etc.
- Proof of attendance and description of conferences or seminars, including dates and locations must be submitted.

Committee Meetings

- Participation as an active member on an FGBC committee.
- List of meetings or conference calls, including dates and locations must be submitted with the Activity Verification Report

Point System

	<u>Date</u>		<u>Total Points</u>	
FGBC Activity Verification Course	_____	= 7 Points =	<u>7</u>	Satisfies ALL Annual Requirements
OR				
	<u>Quantity</u>	<u>Value</u>	<u>Total Points</u>	
Homes Certified.....	_____	x 1 Point =	_____	(min. 1 pt. required)
Seminars or CEU Credits (Hours)	_____	x 1 Point =	_____	(min. 1 pts. required)
FGBC Conferences	_____	x 2 Points =	_____	(min. 0 pts. required)
FGBC Committee Meetings.....	_____	x 1 Point =	_____	(min. 3 pts. required)
Non-FGBC Conferences	_____	x 2 Points=	_____	(max. 2 pts. allowed)
Total Points.....				(min. 7 pts. required)

(Submit documentation substantiating your claimed points)

FGBC Office Use Only			
Application complete <input type="checkbox"/>	Active Status <input type="checkbox"/>	Good Standing <input type="checkbox"/>	Inactive status <input type="checkbox"/>