



CERTIFYING AGENT REGISTRATION FORM
For the Florida Green Home Designation Program

To register with the Florida Green Building Coalition (FGBC) as a Certifying Agent for the Florida Green Home Designation Program, please follow the instructions below.

INSTRUCTIONS

- 1. Complete the form in its entirety, including signing the affidavit
- 2. Provide your contact information that is most appropriate for FGBC communications
- 3. Pay the appropriate fees: \$50; All FGBC Certifying Agents are required to be members of FGBC. Submit the FGBC membership application with your registration if you are not currently an FGBC member.
- 4. Mail or fax application and payment to:
FGBC, 1415 E. Piedmont Dr., Suite 5, Tallahassee, FL 32308-7954 • Fax: 850-671-4897

REGISTRATION APPLICATION

Are you currently a member of FGBC? _____ FGBC Member ID: _____

Date You Completed the Florida Green Home Designation Course: _____

Do you want your contact information to appear in the FGBC Certifying Agent Online Directory? Yes No

Mr./Mrs/Ms., _____ First Name: _____ MI: _____ Last: _____

Nickname: _____ Title/Occupation: _____

Employer: _____ Years Employed: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell: _____

Email: _____

REGISTRATION REQUIREMENTS

(See page 2 for detailed information and activity verification form)

<i>Complete?</i>	<i>Requirement</i>
_____	One year experience in the home building industry
_____	14 hours of Green Home Construction Education
_____	Successful completion of two-day Florida Green Home Certification Training and exam

AFFIDAVIT

I have read and understand all provisions set forth in the Florida Green Home Designation Standard document and the Code of Professional Conduct. I agree to comply with all such provisions and understand that the provisions may change as time progresses. I pledge to maintain a working knowledge of the basis for the Florida Green Home Designation, and the documents used for certification including the Florida Green Home Standard Polices, Checklist and Reference Guide. I agree to report each certified Green Home to the Florida Green Building Coalition. I understand that this registration is good for one year and that I must continue to register each year to maintain good standing.

Signature of Certifying Agent: _____

CREDIT CARD PAYMENT

Visa _____ MasterCard _____ AmEx _____ Discover _____

Card No: _____ Expiration Date: _____/_____/_____

Name on Card: _____ Billing Zip Code: _____

Signature: _____ Phone: _____

**FGBC • 1415 E. Piedmont Dr., Suite 5 • Tallahassee, FL • 32308-7954 • PH: 850-894-3422 •
www.FloridaGreenBuilding.org**



MINIMUM REQUIREMENTS TO BECOME AN FGBC CERTIFYING AGENT

All three requirements must be successfully completed in order to register as an FGBC Certifying Agent.

REQUIREMENT # 1

One year experience in the home building industry: Verification of experience will require written references to such activity in at least one of the below listed professions:

- Residential trade contractor or builder experience either on the jobsite or in management
- Superintendent or other jobsite supervision
- Licensed or qualified home inspector or certified energy rater
- Residential design or architectural work
- Residential land development management
- Green building verification for another green certification
- Construction consulting or training

Attach resume and/or description of experience with dates.

REQUIREMENT # 2

14 hours of Green Home Construction Education

- Courses must specifically emphasize Green Home construction techniques and concepts
- Course description/syllabus must be submitted with Home Certifying Agent Application
- Review of course work completed by the applicant is subject to FGBC approval
- Instructors may receive CE credits once for teaching an approved course

Attach course agenda, description, or course web link.

Course Title: _____ CE: _____
 Course Date: _____ Instructor Name: _____

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 Course Date: _____ Instructor Name: _____

REQUIREMENT # 3

Successful completion of two-day Florida Green Home Certification Training and exam